

City of Breaux Bridge, LA  
Director of Public Works

**Department:** Public Works  
**Reports to:** Mayor

**SUMMARY**

Advanced level work directly responsible for overseeing the City's Public Works operations, including wastewater utility infrastructure, water plant operations, water systems distribution lines, City ROW maintenance and landscaping, maintenance of City parks, and street and drainage maintenance. Directs activities of two supervisors and approximately twenty-seven employees within the various departments of Public Works. Ensures utility is operated in compliance with state and federal regulatory requirements.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following. Other duties may be assigned.

Manage all aspects of the departments that all until Public Works, including all aspects of the City's wastewater/sewer system, water plant operations, water system distribution lines, street maintenance and improvements, drainage laterals and culverts, maintenance of rights-of-way within the City's limits, and maintenance of City parks.

Responsible for supervision of staff, including employee recommendations for hiring and firing.

Monitors adherence to current and pending state and federal regulations pertaining to wastewater and municipal water systems operations.

Responsible for ordering of materials and equipment for the various departments under supervision.

Is subject to "on call" status and receives directions from the Mayor.

**EDUCATION and/or EXPERIENCE**

Bachelor's degree (B.S.) from a four-year college or university in a science or engineering field with major course work in environmental sciences, civil or environmental engineering or related field. Professional Engineer license or EIT certification is desired, but not required.

Ability to lay out, direct and evaluate the work of subordinates.

Ability to establish and maintain effective working relations with community leaders, other government employees, and the public.

**SCHEDULE**

Monday to Friday. On call. Weekend availability.

**BENEFITS**

Retirement	Retirement Deferred Compensation (Employer contribution – 2.5% maximum)
Sick Leave	After the 3 <sup>rd</sup> month of employment, one day per month at 8 hours each
Vacation	10 days annual at 8 hours each
Holidays	10 paid days per year

Health insurance offered.

**PAY**

Negotiable (Dependent on Qualifications)

The position is open until filled. Email resume to [rgeorge@breauxbridgela.net](mailto:rgeorge@breauxbridgela.net) or mail to... City of Breaux, 101 Berard Street, Breaux Bridge, LA 70517