

LOUISIANA ENGINEERING SOCIETY BOARD OF DIRECTION MEETING

September 24, 2021

Alexandria, LA

1. The meeting of the Louisiana Engineering Society (LES) Board of Direction was held on Friday, September 24, 2021 in Alexandria, LA. A quorum was established, and the meeting was called to order by President Tyler Comeaux at 10:00 AM.

Board Members Present

Tyler Comeaux, President
Chad Bacas, 1st Vice President
James Ellingburg, 2nd Vice President
Melanie Caillouet, Secretary-Treasurer
Luke Miller, Past President
Clinton Patrick, State Director
Roy Phelps, State Director
Ryan Barton, Alexandria Chapter President
Andy Shread, Baton Rouge Chapter President
Laura L. Barnes, Bayou Chapter President
Mark Aymond, Lafayette Chapter President
Kalyn Partin, Lake Charles Chapter President
Hagan Lawrence, Monroe Chapter President
Rachel Kenney, New Orleans Chapter President
Marcus Taylor, Shreveport Chapter President
Jeffrey Pike, PEE Chair
Jason Thornhill, PEPP Chair
Ali Mustapha, PEG Chair
Brenda Gajan, Executive Director

Board Members Absent

Alan Krouse, NSPE Representative
Oliver Neal, Young Engineer Representative
Benjamin Chiasson, State Director
James Geihlsler, State Director
Stan Whitney, PEC Chair
Jennifer Gemar, PEI Chair

Guests Present

No Guests Present

2. The Invocation was given.
3. The Pledge of Allegiance was recited.
4. President's Report was given
5. LES Vision & Mission Statement was read.
6. **Acceptance of the Agenda**
A motion was made to accept the agenda, motion seconded, motion passed.
7. **Acceptance of 6/03/2021 minutes.**
A motion was made to accept the revised 06/03/2021 minutes, motion seconded, motion passed.

8. Secretary/Treasurer's Report –

- a. **1 & 2. Financial Reports as of 8/31/2021** - The P&L and Balance Sheet for 8/31/21 was reviewed and discussed (see attached reports). – Profit and loss statement contains a credit under Annual Meeting & JESC which are corrections from last year.

A motion was made to accept the P&L and Balance Sheet as of 8/31/21, motion seconded, motion passed.

- b. **1 & 2. Year End Financial Reports of 6/30/2021** - The Year End P&L and Balance Sheet for 6/30/2021 was reviewed and discussed (see attached reports)

A motion was made to accept the P&L and Balance Sheet as of 6/30/21, motion seconded, motion passed.

- c. **Prior Year Comparison –**

A motion was made to accept the prior year comparison, motion seconded, motioned passed.

9. **Executive Directors Report** – (see attached report) ADA, Life Safety Code, Project Management & Ethics seminars are upcoming. CPD income has been low in the last year. The LAPELS board vacancy for PEE is upcoming and we are working on finding that replacement; the deadline is December 10 to have nominations turned in to the office. There is an ongoing Advertising Campaign in the magazine. We had budgeted our IT department to redo the LES database, which we will meet about monthly to get that taken care of. At this time, Promise to Pay is not recommended for LES due to our size. Lastly, the PPP loan was forgiven.

10. Old Business -

- a. **Incidental Practice Discussion with Architects** – (see attached report) – The attached document contains the most recent discussions in reference to the Incidental Practice Discussion with the Architects. LES is not required to do anything at this time.
- b. **NSPE Update** – Alan Krouse has been reappointed for the next two years as Louisiana NSPE Chairman. A brief discussion took place on why Louisiana is a non-affiliated state.

11. New Business –

- a. **Report from Membership Committee** – We have developed multiple ways to grow LES membership as well as retain the membership that we have:
 1. Membership Drive Contest (attached)
 2. Annual Sponsorship Opportunities (attached)
 3. LES Marketing Piece (attached)
 4. Members Testimonies on LES Website
- b. **Update on JESC & Golf Tournament** – JESC registration is now open as of yesterday. We ask chapter presidents to include the JESC registration forms in their newsletters. The JESC will be held in Lafayette at the Cajundome on February 2-3, 2022. We have taken suggestions from last year to make the exhibitor booth layout better for this year. The 3rd Annual Golf Tournament will be held May 19 – 20, 2022 at Carter Plantation in Springfield, LA. If anyone has suggestions on a guest speaker for the LES Meeting on May 19, please feel free to share.
- c. **Alexandria Chapter Report** – Report was given – Currently has 112 members. The Alexandria Chapter had its first monthly meeting on September 7th, 2021 and approximately 28 members attended. The Alexandria Chapter will have its next monthly meeting on October 5th, 2021.
- d. **Baton Rouge Chapter Report** – Report was given – Currently has 536 members. The next meeting will be October 12. Chapter Sponsorships are successful so far this year.
- e. **Bayou Chapter Report** – Report was given - Currently has 77 members. Had an officer meeting recently that discussed membership retainage as well as the upcoming Chapter meetings. The first meeting is on October 7 and it will be virtual. They are researching alternatives to the golf tournament.

- f. **Lafayette Chapter Report** – Report was given - Currently has 357 members.
 - g. **Lake Charles Chapter Report** – Report was given – Currently has 111 members.
 - h. **Monroe Chapter Report** – Report was given – Currently has 109 members. Held a meeting in September with 36 attendees which is better than last year. The chapter is growing in membership.
 - i. **New Orleans Chapter Report** – Report was given – Currently has 570 members. They had their Board Planning Meeting in August. The September chapter meeting was unfortunately cancelled due to Hurricane Ida. The October meeting is scheduled for the 20th. They also have a golf tournament coming up on October 29th, which is nearly full already. Kenney appointed one of the NOLES board members to handle contacting dropped members, and they also have another board member ready to assist in months with high numbers. They sent emails to all of the dropped members. They got limited response, so they will follow up with phone calls. They used the suggested text in the emails, but would also like to add a link to the membership renewals page to make it easier for members to renew.
 - j. **Shreveport Chapter Report** – Report was given – Currently has 136 members.
 - k. **PEC Report** – No Report was given.
 - l. **PEE Report** – Still accepting names for the LAPELS PEE Vacancy.
 - m. **PEG Report** – No Report was given.
 - n. **PEI Report** – No report was given.
 - o. **PEPP Report** – No report was given.
12. **Announcements -**
- a. The next Board of Direction Meeting is scheduled for November 19th at the LES State Office. The annual Board photo will be taken at this meeting so please dress accordingly.
 - b. Nominations for LES Honors & Awards began August 2nd and are due by November 5. The nominating committee will meet the morning of November 19 at the State Office beginning at 9:00 AM.
13. **Adjournment - A motion was made to adjourn, motion seconded; motion passed.** Meeting was adjourned at 11:03 AM.