1. The meeting of the Louisiana Engineering Society (LES) Board of Direction was held on Friday September 25 in Alexandria, LA and via GoToWebinar. A quorum was established, and the meeting was called to order by President Luke Miller at 10:00 AM.

   Board Members Present
   William Luke Miller, President
   Tyler Comeaux, 1st Vice President
   Chad Bacas, 2nd Vice President
   James Ellingburg, Secretary Treasurer
   Oliver Neal, Young Engineer Representative
   Alan Krouse, NSPE Representative
   Benjamin Chiasson, State Director
   James Geihsler, State Director/Lake Charles Chapter President
   Joey Krefft, State Director
   Gavin Gautreau, State Director
   Ron Bordelon, Alexandria Chapter President
   Greg Trahan, Baton Rouge Chapter President
   Raoul Chauvin, III, New Orleans Chapter President
   Marcus Taylor, Shreveport Chapter Vice President
   Stan Whitney, PEC Chair
   Jeffrey Pike, PEE Chair
   Jason Thornhill, PEPP Chair
   Brenda Gajan, Executive Director

   Board Members Absent
   Christopher Knotts, Past President
   Melanie Caillouet, Bayou Chapter President
   Keith St. Germain, Lafayette Chapter President
   Clinton Patrick, Monroe Chapter President
   Ali Mustapha, PEG Chair
   Mike Bares, PEI Chair

   Guests Present
   No guests were present.

2. The Invocation was given.

3. The Pledge of Allegiance was recited.

4. LES Vision & Mission Statement was read

5. Acceptance of the Agenda
   An item was added as 9c, Legislative Update. A motion was made to accept the amended agenda, motion seconded, motion passed.

6. Acceptance of 06/16/20 minutes.
A motion was made to accept the 06/16/2020 minutes, motion seconded, motion passed.

7. Secretary/Treasurer’s Report -
   a 1 & 2. The P&L and Balance Sheet for 08/31/20 was reviewed and discussed (see attached reports).
   A motion was made to accept the P&L and Balance Sheet as of 8/31/2020, motion seconded, motion passed.

   b 1 & 2. Year End Financial Reports as of 06/30/20 were reviewed and discussed (see attached reports).
   A motion was made to accept the P&L and Balance Sheet as of 06/30/2020, motion seconded, motion passed.

   c. Prior Year Comparison (see attached report) A discussion took place on previous year compared to this year.

8. Executive Directors Report – (see attached report)
   - An ADA seminar was held this month that had 18 attendees and a Life Safety Code seminar was held that had 70 attendees. We had one Ethics seminar with 117 attendees and another one will be held on October 1. On October 14 we are having a Project Management seminar with approx. 15 people registered to date.
   - We are planning to start the AIA registration process soon to be able to advertise our seminars to architects. GoToWebinar is now available to the chapters for use at their meetings.
   - A discussion took place about posting the Board Meeting minutes on our website after they are approved by the board. Will also start posting a “draft agenda” on the website for members to view. The agenda will be posted on the calendar. Both ideas were received favorably by the board.
   - LES will be taking nominations for the PEG vacancy on the LAPELS Board. Nominations are due no later than 12/11/20 and should come through Ali Mustapha. A lengthy discussion took place about having diversity on the LAPELS board.
   - An Advertising Campaign for the magazine has been launched and it was suggested that each Board Member consider having a business card ad or other size ad in the Louisiana Engineers & Surveyor Journal.

9. Old Business –
   a. Incidental Practice Discussion with Architects – Report was given – architects remain unhappy with the rule change presented by LAPELS. It was brought to the review committee where architects still opposed it and the review committee asked for LAPELS to try and come to a resolution with the architects. The first conference call was a month ago and was productive. Architects had more ideas that were heard. At this moment there is a discussion referencing the Fire Marshall being involved in the committee. The next conference call is scheduled for October.

   b. NSPE Update – Report was given – Annual Meeting was held virtually. Started a monthly seminar to try to build membership.

   c. Legislative Update – Senator Hewitt is reintroducing our engineering bill, Senate Bill 125 which makes changes to the LAPELS appointments. It reduces the required number of names that we give to the governor to sign and changed the language in the rules.

10. New Business –
    a. Recommendations from CPD Committee –
        (1) Purchase of annual subscription of GoToWebinar. A lengthy discussion took place.
        The CPD Committee made a motion recommending the annual purchase of GoToWebinar for future seminars, JESC, annual conferences, chapter use, etc. Motion passed. The budget will be amended later to remove Zoom and replaced with GoToWebinar annual purchase. (see attached)
        (2) Cost of repurposed seminars. A discussion took place about the cost of the repurposed seminars
        A motion was made to sell repurposed Ethics Seminar for $25 for members and $35 for nonmember, motion seconded, motion passed. (see attached)
        (3) Other items for discussion. A lengthy discussion took place on; are our seminars priced competitively, the repurposed seminar prices and profit sharing between chapters and state. It was decided that;
        • If the chapters decide to charge less than $25 for a seminar/chapter meeting, the state will resell (repurposed On Demand) that seminar for $25 minimum.
• The cost for in person and virtual meetings/seminars will be set at the same fee.
• Brenda will prepare a waiver form for speakers to sign, for both the State and Chapter virtual meetings and will bring to November Board Meeting for adoption.
• On Demand seminars/meetings will be available for 12 months or less and then will be replaced with new content.

A motion was made to (1) approve local chapter access to GoToWebinar, (2) the virtual seminars will be the same price as the in-person chapter meetings, however the repurposed (virtual) meetings hosted on the LES website afterwards are going to be the standard rate of $25 for members and $35 for non-members, and (3) the profit sharing for live virtual attendance at chapter meetings/seminars is 75% to the state and 25% to the chapter; any proceeds following the live will be kept by the State, motion seconded, motion passed. (see attached)

b. Membership Report – Report was given
• Membership committee would like to do a post-card mail out similar to the one 2 years ago. Timing of mail-out would be in conjunction with JESC.
• Discussion took place on the current free membership this is offered to newly licensed PE’s. It was decided that we would continue to give free membership to newly licensed PE’s, retaining 10% or more is better than nothing. It was also noted that the chapter presidents need to reach out to their new members each month and get them involved.
• Discussion took place on offering free online/on-demand seminars to members as a benefit of membership. It was decided that until the on-demand library is built up with webinars of value, we will not offer free seminars. Also, before offering free seminars, LES would need to consider raising dues.

c. Update on JESC – Report was given – Conference committee is still undecided on how we are going to hold the JESC due to the COVID. Later dates in the year are also being looked at in hopes that if it is later that we can host it with more in-person availability. Having the golf tournament in conjunction with the JESC was also briefly discussed. The conference committee will meet again soon to make a decision regarding the dates.

d. Alexandria Chapter Report – Report was given – Currently has 111 members. Tried to hold their first meeting on September 1, but it was cancelled because people were not comfortable meeting in person at this time. There was a meeting held with just the chapter officers to plan future meetings. Tentatively planning to hold a meeting October 6 or October 13 in person with their members. Reached out to members that were dropped but did not get any response.

e. Baton Rouge Chapter Report - Report was given – Currently has 651 members. Tried to hold their first joint LES/ASCE luncheon in September but it was cancelled due to the hurricanes. They just rescheduled that meeting for the previous day, and it seemed to be well received. A meeting is scheduled for the chapter officers on October 7 and have a LES luncheon on October 22. Also have a skeet tournament scheduled for next week. Has been successful with sponsors this year so far after cutting sponsorship price in half.

f. Bayou Chapter Report – No report was given. Currently has 88 members.

g. Lafayette Chapter Report – No report was given - Currently has 386 members.

h. Lake Charles Chapter Report – Report was given – Currently has 135 members. Trying to schedule a virtual event in October but things are difficult due to the hurricane that just passed.

i. Monroe Chapter Report – Report was given – Currently has 121 members. Clinton is no longer chapter president.

j. New Orleans Chapter Report – No report was given – Currently has 712 members.

k. Shreveport Chapter Report – Report was given – Currently has 146 members. Membership has remained constant. Chapter reached out to dropped members by mail and are waiting for a response. First virtual meeting was held last week with good attendance and are hoping to continue to do that again. The next meeting is scheduled for October 14.
l. **PEC Report** – No report given.

m. **PEE Report** – No report given.

n. **PEG Report** – No report given.

o. **PEI Report** – No report given.


11. **Announcements** -
   a. The next Board of Direction Meeting is scheduled for November 20th at the LES State Office. The annual Board photo will be taken at this meeting so please bring a coat and tie.
   b. Nominations for LES Honors & Awards began August 3rd and are due by November 6. The nominating committee will meet the morning of November 20 at the State Office.

12. **Adjournment** - A motion was made to adjourn, motion seconded; motion passed. Meeting was adjourned at 11:30 AM.